

G.D. SALWAN PUBLIC SCHOOL

RAJINDER NAGAR, NEW DELHI-110 060

SERVICE BEFORE SELF

APPLICATION FOR THE POST OF _____ IN _____

Dated.....

- NOTE : 1. Attested Copies of certificate or degrees, testimonials and a passport size photograph etc. should be attached with the application and the originals must be produced at the time of interview and at the time of joining, if selected.
2. Except where otherwise indicated, applicants who are called for the interview, should be ready to come at their own expense.
3. Applicants are advised to send their applications through their present employees, if any and by registered post. It is not the practice to acknowledge receipt of application.
4. The appointing authority may consider the name of any person for appointment though he/she may not have applied.

1. Name (in block letters) _____
2. Date of birth _____ age _____ Years & Months _____
3. Nationality _____ Married/Unmarried _____
- Children : Male _____ Female _____
4. Whether Scheduled Caste/Tribe.
5. Present Post, if any, with date of appointment (state whether permanent, on probation or temporary)

6. Present basic salary and allowances (state separately)

Grade : _____

Basic Salary : Rs. _____

1. Dearness Allowance: : Rs. _____

2. City Compensatory Allowance : Rs. _____

3. House Rent Allowance : Rs. _____

4. Any other Allowance : Rs. _____

7. Teaching Experience in Recognised School :

Sl. No.	Name & Address of the Institution	Designation	Period		Classes/Subject Taught
			From	To	

(Please attach attested copies of Degree/Certificate)

8. Minimum salary acceptable
9. Address at which a reply to this application if any, may be sent

10. Academic Qualification :
(Examination passed from higher Secondary onwards)

Examination	Year of Passing	Division with percentage of marks Secured in each examination	College/ University	Subject

Academic distinction (e.g research degrees)

11. Knowledge of foreign language (give details) _____

12. GAMES:(a) Name of games which you play regularly _____

(b) Will you be able to play these games regularly with the children, if required to do so?

(c) Have you passed any Refree's Test?

(d) N.C.C. Training if any?

13. Name of literary, cultural or other activities (e.g. attainment in sports etc.) in which the applicant is interested and distinctions, if any, gained in them.

14. Name of any post with particulars for which the applicant may have applied already and which has not yet been disposed of, Any subsequent application should be intimated in writing.

15. Details of administrative experience, if any.

16. Name and address of two reference :

1. _____

2. _____

17. Number of duly attested testimonials and certificates attached.

18. The exact period after which you can join if selected.

19. Do you have any blood relation working in G.D. SALWAN PUBLIC SCHOOL/ Sister Institution.

if Yes mention the relation _____

(Blood relation includes Husband/Wife/Brother/Sister/Uncle/Aunt/Cousin/Daughter/Son)

Signature of Applicant

Telephone No. if any

Declaration :

I declare that all the statements made in this Application Form are true to the best of my knowledge and belief. In case, there is any discrepancy, found at any time, the Institution may take suitable action.

Signature of Applicant